



TOWING SERVICES
Quotation Number 12-Q04/PF

OCTOBER 21, 2011

PURCHASING SERVICES CONTACT: Phillip Ford, CPPO, CPPB, Purchasing Supervisor.

E-MAIL: pford@swa.org

TELEPHONE NUMBER: 561-640-4000 x 4528

ALL QUOTATION RESPONSES MUST BE RECEIVED ON OR BEFORE NOVEMBER 21, 2011 PRIOR TO 5:00 P.M., EST. THE ATTACHED QUOTE PROPOSAL FORM MUST BE SIGNED BY THE CONTRACTOR AND SUBMITTED IN A SEALED ENVELOPE. THE FACE OF THE ENVELOPE MUST BE CLEARLY MARKED "QUOTE NO. 12-Q04/PF, TOWING SERVICES."

Submit quotation to: Solid Waste Authority of PBC Purchasing Department, 7501 North Jog Road, West Palm Beach, FL 33412

SPECIAL CONDITIONS

SCOPE

The primary purpose of this Quotation is to establish firm prices for **ROUTINE TOWING SERVICES** for SWA vehicles for the Equipment Maintenance Department of the Solid Waste Authority of PBC in accordance with the specifications, terms and conditions stated herein.

The Authority reserves the right to independently quote any major towing or recovery job if, at its sole discretion, the Authority decides it is in its best interest to do so. (i.e.: major accident requiring numerous tows).

All job tickets submitted, as a result of this quotation must include vehicle description, class, miles towed, and/or hours on the job. All job tickets **must be signed by an authorized Authority employee** verifying the accuracy of services rendered. Any tickets not signed by an authorized Solid

Waste Authority employee may not be paid. All completed job tickets are to be **faxed within 48 hours** to (561) 687-7647 ATTN: Mr. Bob Wright and the originals **brought or mailed within 7 days of the completed job** to 6255 North Jog Road, West Palm Beach, FL 33412.

BID SUBMITTAL

One (1) manually signed original and one (1) photocopy of the bid must be sealed in one package. The bidder's name, return address, date and time of bid opening, the bid number and title must be clearly annotated on the outside of the package. Bids not conforming to the instructions, terms and conditions provided herein may be subject to disqualification at the sole option of the Authority.

QUALIFICATION OF BIDDERS, SERVICE/CONSTRUCTION

This bid shall be awarded only to a responsible bidder, qualified to provide the work specified. The bidder shall submit the following information with his proposal or within three (3) days of request:

- A. Details of the qualifications of the Bidder and individuals who will perform work.
- B. List and brief description of similar work satisfactorily completed with location, dates of contracts, names and addresses of owners.
- C. List of Bidder owned equipment and facilities available to do the work.
- D. Certifications, Licenses, Permits and Local Business Tax Receipt.

Failure to submit the above requested information, or within three (3) days of request, may cause for rejection of your bid. Information previously submitted to the Authority in response to another Invitation to Bid shall not satisfy this requirement. The term "*experience*", as used in this requirement, shall mean the experience gained as and possessed by the business entity proper (single proprietorship, partnership, corporation, or joint venture) responding to this solicitation. It shall not mean the experience of individual employee(s).

AWARD, ALL OR NONE

Award will be made on an "All-or-None Total Offer" basis for normal working hour tows.

The Authority reserves the unqualified right, in the Authority's sole and absolute discretion, to reject any and all bid, to waive any irregularities, or to accept the Bid which, in the Authority's judgment, will under all circumstances, best serve the public interest.

TERM OF CONTRACT

The successful bidder(s) shall be awarded a contract to supply the goods/services for twelve (12) months with options to renew the contract for two additional twelve (12) month periods. Term of Contract shall be December 16, 2011 through December 15, 2012. Options for renewal will only be exercised upon mutual written agreement and with all original terms, conditions and unit prices adhered to with no deviations. Any renewal will be subject to appropriation of funds by the Solid Waste Authority. If needed, the contract will be extended ninety (90) days beyond the contract

expiration date. The awardee agrees to this condition by signing their bid. All prices shall be firm for the term of this contract.

OPTION TO RENEW FOR TWO (2) ADDITIONAL YEAR(S) (With Price Adjustment):

The initial contract prices resultant from this solicitation shall prevail for a one (1) year period from the contract's initial effective date. Prior to or upon completion of that initial term, the Authority shall have the option to renew this contract for an additional two (2) years on a year-to-year basis. Prior to completion of each exercised contract term, the Authority may consider an adjustment to price based on changes in the following pricing index: CPI-All urban Consumers, Miami-Fort Lauderdale FL- Transportation.

It is the vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any exercised option period, the vendor's request for adjustment should be submitted 30 days prior to expiration of the then current contract term.

The vendor adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the Authority will assume that the vendor has agreed that the optional term may be exercised without pricing adjustment.

The Authority reserves the right to reject any price adjustments submitted by the vendor and/or to not exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond the initial period, and any option subsequently exercised, is an Authority prerogative, and not a right of the vendor. This prerogative will be exercised only when such continuation is clearly in the best interest of the Authority.

ESTIMATED EXPENDITURE

The Authority reserves the right to increase or decrease expenditures as required. Estimated expenditures during the next twelve (12) month(s) will be approximately \$15,000.00. This figure is an estimate only.

BUSINESS TAX RECEIPTS

In order to provide services specified in this bid, a current business tax receipt issued in Palm Beach County is required. This business tax receipt shall be issued for the services being bid herein. A photocopy of the business tax receipt should be submitted with bid or within three (3) days of request.

LICENSES

It shall be the responsibility of the successful bidder and any subcontractor the awarded bidder may utilize, to obtain any and all licenses required to complete this contractual service. A copy of these licenses shall be submitted to the Authority prior to commencement of work.

CONTRACT

The submission of your bid constitutes an offer by the bidder. Upon acceptance by the Authority, Purchasing Services will issue a letter of agreement and purchase order(s) for services as a result of this bid. The bid and the corresponding purchase order(s) will constitute the complete agreement between the successful bidder(s) and the Authority. Unless otherwise stipulated in the bid documents, no other contract documents shall be issued or accepted.

WITHDRAWAL

A bidder may not withdraw a bid after the final call for bids at a designated time of opening. When a bidder wishes to withdraw a bid, a written request shall be submitted to the Director of Purchasing Services and their request will be reviewed for consideration. In no case shall a bidder be granted a release from their bid or proposal more than one (1) time in a two (2) year period without penalty.

METHOD OF ORDERING

Services shall be ordered via individual purchase orders or blanket purchase orders on an "as needed" basis for the term of the contract. Invoices must be submitted against each individual purchase order or blanket purchase order release.

INVOICE INFORMATION

Invoices submitted as a result of this Bid including invoices for subcontractors fees, must contain the following information.

1. Purchase Order or Blanket Order number.
2. Itemized rates per Bid prices.

PAYMENT

Partial payments in the full amount of the value of services received and accepted may be requested by the submission of a properly executed invoice, with supporting documents if required. Invoice must reflect purchase order number.

CANCELLATION

If either product or service does not comply with specifications as stated herein or fails to meet the Authority's performance standards, the contractor shall be given reasonable time to correct all deficiencies. Failure to remedy such deficiencies within a reasonable time shall result in immediate cancellation of the contract. Cancellation in this manner may result in suspension of the Contractor from the bidders list for a period of up to 3 years.

CANCELLATION, WITHOUT CAUSE

The Authority reserves the right to cancel this contract without cause via 30 day written notice.

WORKING HOURS

Awarded vendor shall agree to respond to all towing requests within one (1) hour for all vehicles on the highway and to arrive on job site within four (4) hours for all other work. Towing may be required 24 hours – 7 days per week.

PROTECTION OF PROPERTY

The successful Bidder shall at all times guard against damage or loss to the property of the Authority or of other vendors or contractors and shall be held responsible for replacing or repairing any such loss or damage. The Authority may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property through negligence of the successful bidder or his agents.

INDEMNIFICATION

Contractor agrees to protect, defend, indemnify, and hold harmless the Authority, its employees and representatives, from any and all claims and liabilities including all attorney's fees and court costs, including appeals, for which the Authority, its employees and representatives, can or may be held liable as a result of injury (including death) to persons or damage to property occurring by reason of any acts or omissions of the Contractor, its employees, or agents, arising out of or connected with this Agreement. The Contractor shall not be required to indemnify the Authority or its agents, employees, or representatives, when an occurrence results solely from the wrongful acts or omissions of the Authority, or its agents, employees or representatives.

PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES

All Bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all political subdivisions under the same conditions, for the same prices and the same effective period as this bid, should the Bidder feel it is in their best interest to do so.

This agreement in no way restricts or interferes with the right of any political subdivision to rebid any or all items.

AREA REPRESENTATIVE

Bidder must indicate in space provided on the Bid Proposal Form the name, address, telephone number, and e-mail address, if available, of the vendor's representative who will be available upon request to resolve delivery and billing problems.

NO GUARANTEE OF AMOUNT OF WORK

The bidder should fully understand that the Authority does not, hereunder, contract to do any specific amount of work during contract period.

EQUITABLE ADJUSTMENT

The Authority may, in its sole discretion, make an equitable adjustment in the Contract terms and/or pricing if pricing or availability of supply is affected by extreme and unforeseen volatility in the marketplace, that is, by circumstances that satisfy all the following criteria: (1) the volatility is due to causes wholly beyond the successful bidder's control, (2) the volatility affects the marketplace or industry, not just the particular successful bidder's source of supply, (3) the effect on pricing or availability of supply is substantial, and (4) the volatility so affects the successful bidder that continued performance of the Contract would result in a substantial loss. Any adjustment would require irrefutable evidence and written approval by the Director of Purchasing Services.

INSURANCE REQUIRED FOR WORK ON AUTHORITY FACILITIES OR SITES

It shall be the responsibility of the successful Bidder to provide evidence of the following minimum amounts of insurance coverage:

Workers' Compensation and Employers' Liability coverage to apply to all employees for Statutory Limits in compliance with applicable state and federal laws. Coverage must include Employers' Liability with a minimum limit of \$100,000 each accident;

Business Auto Policy or similar form, shall have minimum limits of \$500,000 Per Occurrence Combined Single Limit for Bodily Injury and Property Damage Liability. This shall include, Owned, Hired and Non Owned Vehicles;

Commercial General Liability or similar form shall have minimum limits of \$1,000,000 Per Occurrence Combined Single Limit for Personal Injury, Bodily Injury, and Property Damage Liability. Coverage shall include Premises and/or Operations, Independent Contractors, Products and/or Complete Operations, Contractual Liability and Broad Form Property Damage Endorsements. Coverage for the hazards of explosion, collapse and underground property damage (XCU) must also be included when applicable to the work to be performed.

An original or certified copy of the signed Certificate or Certificates of Insurance, evidencing that required insurance coverage(s) has been procured by Contractor in the types and amount(s) required hereunder, shall be transmitted to the Authority prior to Contractor performing any operations under the terms of the contract.

Except as to Workers' Compensation and Employers' Liability, said Certificate(s) shall clearly state that coverage required by the Contract has been endorsed to include the Solid Waste Authority of Palm Beach County, a political subdivision of the State of Florida, its officers, agents and employees as Additional Insured. Required insurance shall support Contractor's agreement of indemnity set forth in the Contract and shall so state in said Certificate. Further, said Certificate of Insurance shall unequivocally provide thirty (30) days written notice to the Authority prior to any adverse change, cancellation or non-renewal of coverage there under. Said liability insurance must be acceptable to and approved by the Authority as to form and types of coverage. In the event that the statutory liability of the Authority is amended during the term of this agreement to exceed the above limits, Contractor shall be required, upon thirty (30) days written notice by the Authority, to provide coverage at least equal to the amended statutory limit of liability of the Authority.

It shall be the responsibility of the contractor to insure that all subcontractors comply with the same insurance requirements referenced above.

PURCHASING AGENT

The contact person for this solicitation is Phillip Ford, Purchasing Supervisor, pford@swa.org. Bidders are advised that as of the deadline to submit Bids, all communications and correspondence concerning this Bid be in writing and addressed to Mr. Ford.

DRUG FREE WORK PLACE

Preference shall be given to businesses with Drug Free Work Place Programs. Whenever two or more firms are equal with respect to price, quality and services, preference shall be given in the award process to firms that certify their Drug Free Workplace program. Certification is to be provided on SWA'S Drug Free Workplace form included.

LOCAL PREFERENCE QUALIFICATION

In order to qualify for Local Preference, the firm must have had its headquarters or branch office located within Palm Beach County for a minimum of one (1) year. The firm must have been incorporated or legally begun business, being fully licensed, at least one (1) year prior to the issuance of the solicitation. A valid Business Tax Receipt issued by the Palm Beach County Tax Collector is required and will be used to verify that the proposer had a permanent place of business one year prior to the issuance of the solicitation. Please note that in order to receive a local preference, the name and address on the Business Tax Receipt must be the same name and address that is included in the submittal to the Authority, and that the attached Business Tax Receipt must accompany the Bid at the time of Bid submission. Copies of licensure, leases of office space (or proof of ownership of office site) may be required by Authority staff as proof of compliance. The firm's office must be of a permanent nature not temporary or transient (i.e., mobile homes shall be without wheels and permanently affixed to the land). The firm's office shall be fully staffed with personnel including at least one of those assigned to the Authority's projects, office furniture, office equipment, and, if applicable, professional equipment/computers as required by the type of work to be performed. A site visit by Authority staff may be required to confirm local presence. The firm will be required to maintain said office, or other Authority approved offices, for the entire term of the contract. Failure to submit this information will cause the firm not to be qualified under this Section to receive a local preference. The Authority may require a firm to provide additional information for clarification purposes at any time prior to the award of the contract.

PREFERENCE APPLICATIONS

A Bidder who meets the qualifications for Local Preference and whose Bid is within 5% of the low Bidder who does not meet those qualifications, may be granted an opportunity to offer a best and final Bid along with the low Bidder and any other Bidder(s) whose Bid amount is equal to or less than the highest local Bidder within 5% of the low Bid. Contract will be awarded to the lowest best and final Bid; in case of a tie for the lowest best and final Bid the contract will be awarded to the lowest best and final Bid offered by the local Bidder. Ties between local Bidders will be determined by a coin toss.

CONE OF SILENCE

Bidders are advised that a Cone of Silence that prohibits any communication, except for written correspondence, regarding a particular request for proposal, request for qualification, Bid, or any other competitive solicitation between Bidders or any person representing the Bidders and any member of the Solid Waste Authority Governing Board, their staff, any Authority employee authorized to act on behalf of the Authority to award the contract under this Bid, or any member of the selection committee authorized to evaluate the Bids.

The Cone of Silence shall be in effect as of the deadline to submit Bids even if Bid is withdrawn or is otherwise eliminated from consideration consistent with the procedures as outlined in this Bid. The Cone of Silence shall remain in effect until the Governing Board, or Authority staff, if authorized to act on behalf of the Board, awards or approves the contract, rejects all Bids or otherwise takes action which ends the solicitation process.

The provisions of this article shall not apply to oral communications at any public proceeding, including pre-Bid conference, oral presentations before selection committees, and contract negotiations during any public meetings, presentations made to the Board and protest hearings. Further, the Cone of Silence shall not apply to contract negotiations between Authority employees and the intended awardees, any dispute resolution process following the filing of a protest between the person filing the protest and any Authority employee, or any written correspondence at any time with any Authority employee, Board member or Advisory board member, or selection committee member, unless specifically prohibited by the applicable competitive solicitation process.

The Governing Board by means of action taken at any properly noticed Governing Board meeting may invoke the cone of silence earlier than the time specified in this section for any procurement.

OFFICE OF THE INSPECTOR GENERAL

Palm Beach County has established the Office of the Inspector General, Ordinance (OIG) No. 2009-049 which is authorized and empowered to review past, present and proposed county contracts, transactions, accounts and records. The Solid Waste Authority (Authority) has entered into an Interlocal Agreement (ILA) for Inspector General Services. This agreement provides for the Inspector General to provide services to the Authority in accordance with the authority, functions and powers set out in the Palm Beach County Office of Inspector General Ordinance. All parties doing business with the Authority and receiving Authority funds shall fully cooperate with the Inspector General including providing access to records relating to this Agreement. The Inspector General has the power to subpoena witnesses, administer oaths, require the production of records, and audit, investigate, monitor, and inspect the activities of the Contractor, its officers, agents, employees, and lobbyists in order to ensure compliance with contract specifications and detect corruption and fraud. Failure to cooperate with the Inspector General or interference or impeding any investigation shall be in violation of Ordinance 2009-049, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

SCOPE OF WORK

TOWING SERVICES

Quote No. 12-Q04/PF

STATEMENT OF WORK

Contractor shall provide rates for each of the following time:

1. Regular – Normal Time: Whenever normal operations of an Authority site are not affected. Work to be accomplished during the Authority’s normal business hours, 7:00 a.m. to 5:00 p.m., Monday through Friday.
2. Overtime – After Hours: Work to be accomplished after the Authority’s normal business hours and Saturdays and Sundays.

Equipment

Contractor shall provide a complete list and description of all equipment available to provide the required service. All equipment needed to perform the required work shall be furnished by the contractor at no additional cost to the Authority. The Authority may, at their discretion, provide the contractor with any materials or specialized equipment.

Facilities Description

The Authority's facilities consist primarily of the following:

Primary Location:

Maintenance Building located at 6255 North Jog Road, West Palm Beach, FL 33412

Secondary Locations:

- Central County Transfer Station located at 1810 Lantana Road, Lantana, FL 33462
- North County Transfer Station located at 14185 North Military Trail, Jupiter, FL 33458
- West Central Transfer Station located at 9743 Process Drive, Royal Palm Beach, FL 33411
- Glades Regional Transfer Station located at 1701 State Road 15, Belle Glade, FL 33430
- South County Transfer Station located at 1901 SW 4 Avenue, Delray Beach FL 33444
- South West County Transfer Station located at 13400 South State Road 7, Delray Beach, FL 33446

Additional Facilities

The Authority reserves the right to add additional facilities. Addition of facilities will take place only upon written agreement between the Authority and the awarded bidder.

QUOTE PROPOSAL FORM

TOWING SERVICES

Quote No. 12-Q04/PF

THE UNDERSIGNED BIDDER, having familiarized himself with the specifications in the Invitation to Bid, and all laws, regulations and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attended in the performance of a contract.

HEREBY PROPOSES AND AGREES, in this **SWA Quote No. 12-Q04/PF**, that the Bidder hereby accepts all terms and conditions as stated herein, and shall enter into a Contract to perform for the following price. Awards are to be made in lots with the lowest Bidder given primary award and with the other Bidders given secondary and tertiary awards.

Passenger Cars: (1/2 ton through Super-duty vehicles)

TOW DESCRIPTION	QUANTITY	RATE	TOTAL COST
Normal Working Hours Hookup charge and first ten (10) miles:	7 TOWS	\$_____ FLAT RATE	\$_____
Rate after 10 Miles	5 TOWS	\$____ RATE PER MILE	\$_____
PASSENGER CARS TOTAL			\$_____

OVERTIME – AFTER HOURS, Passenger Cars Towing (Additional information –will not be considered in award)

Overtime – After Hours Hookup charge and first ten (10) miles:	2 TOW	\$_____ FLAT RATE	
Overtime – After Hours Rate after 10 Miles	2 TOWS	\$____ RATE PER MILE	

Semi Tractors: (26,000 GVW and greater with air brakes)

A. Semi Tractors Only TOW DESCRIPTION	QUANTITY	RATE	TOTAL COST
Normal Working Hours Hookup charge and first ten (10) miles including driveshaft disconnections:	50 TOWS	\$_____ FLAT RATE	\$_____
Rate after 10 Miles	35 TOWS	\$____ RATE PER MILE	\$_____
SEMI TRACTORS TOTAL			\$_____

OVERTIME – AFTER HOURS, Towing, Semi Tractors Only (Additional information –will not be considered in award)

Overtime – After Hours Hookup charge and first ten (10) miles:	2 TOW	\$_____ FLAT RATE	
Overtime – After Hours Rate after 10 Miles	2 TOWS	\$____ RATE PER MILE	

B. Semi-Tractor & Trailer

Normal Working Hours Hookup charge and first ten (10) miles including driveshaft disconnections:	25 TOWS	\$_____ FLAT RATE	\$_____
Rate after 10 Miles	10 TOWS	\$_____ RATE PER MILE	\$_____
SEMI TRACTOR & TRAILER TOTAL			\$_____

OVERTIME – AFTER HOURS, Towing, Semi-Tractor & Trailer
(Additional information –will not be considered in award)

Overtime – After Hours Hookup charge and first ten (10) miles:	2 TOW	\$_____ FLAT RATE
Overtime – After Hours Rate after 10 Miles	2 TOWS	\$_____ RATE PER MILE

Are license information and copies of licenses included: Yes___ No___

Is the Drug-Free Workplace Form attached? Yes___ No___

Is Qualification of Bidders information included? Yes___ No___

Is photo copy of Business Tax Receipt included? Yes___ No___

AREA REPRESENTATIVE:

Name (Printed):		Office FAX:
Title:		Office Phone:
Address:		Cell Phone:
		E-Mail:

Bidder understands that the Authority reserves the right to reject all Bids and to waive any informality in bidding. The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids, prior to award.

Payment Terms: Net 30 days

By (Signature):		Date:
Name (Printed):		
Title:		
Company Name:		
Address:		
Phone Number:		E-Mail:

State or County License # _____

SAVINGS

(For internal information purposes only. Not a factor in award of this contract)

Bidder is required to furnish the percent (%) savings in prices offered in this quote compared to prices that would be paid by the purchaser without benefit of a contract resulting from this quote.

QUOTE PRICES OFFERED AVERAGE _____ % LOWER THAN:

 (CIRCLE ONE OF THE FOLLOWING NUMBERS)

1. Price that would be obtained without benefit of a contract resulting from this quote.
2. Manufacturer's current wholesale price list.
3. Other (specify) _____

MINORITY /WOMAN/SMALL BUSINESS ENTERPRISE

(For internal information purposes only. Not a factor in award of this contract except in the event of a tie bid as prescribed in the Authority's Purchasing Manual, Section 7.2, Tie Bid Preference)

If you are a minority and/or a woman owned business please complete the following. This information will assist us in identifying your minority and/or women owned business in our database.

This form is not intended to certify your firm.

ETHNIC GROUP STATUS: Specify the ethnic group and percentage of ownership of the person(s) who owns and controls (management & operational) 51% or more of the firm.

African-American	Male	_____%	Asian-American	Male	_____%
	Female	_____%		Female	_____%
Hispanic-American	Male	_____%	Native-American	Male	_____%
	Female	_____%		Female	_____%
Caucasian-Female		_____%			

DEFINITIONS:

African-American: any black individual of the racial groups of Africa; **Asian-American:** persons whose origins are from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, India, Pakistan, and Bangladesh; **Hispanic-American:** persons of Spanish or Portuguese culture including Mexico, South America, Central America, or the Caribbean Islands; **Native-American:** persons having origins in any of the original peoples of North America; **Caucasian Female:** women that are not included in the above categories.

Are you currently certified as a minority vendor with a government entity? _____
With what agency(s) _____
(Please attach copy of certification certificate with your response with this bid/quotation.)

Comments: _____

DRUG-FREE WORK PLACE FORM

**TOWING SERVICES
Quote No. 12-Q04/PF**

The undersigned vendor in accordance with Florida Statute 287.087 hereby certifies that

_____ does:
(Name of Business)

- 1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are requested within a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are requested within, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United State or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

BIDDER'S SIGNATURE

DATE

TOWING SERVICES
Quote No. 12-Q04/PF

Vendor List

<p>KELLE SHEEHAN'S TOWING LLC 2505 DIVISION AVENUE WEST PALM BEACH FL 33407 561 833 7624 F: 561 832 7178</p>	<p>ALL FLORIDA TOWING & ALL FLORIDA TRANSPORT SERVICES 1107 OLD DIXIE HIGHWAY WEST PALM BEACH, FL 33403 1 888 840 9355 561 840 9300 F: 561 840 9355</p>
<p>KAUFF'S TOWING 1416 TENTH COURT LAKE PARK FL 33403</p>	<p>SHEHAN'S TOWING, INC 1253 ROEBUCK COURT WEST PALM BEACH, FL 33401 561 659 0758</p>
<p>SISTERS TOWING 6907 SOUTHERN BLVD WEST PALM BEACHFL 33411</p>	<p>JAMES TOWING 1044 26 STREET WEST PALM BECH FL 33407</p>
<p>J & B TOWING 3940 "B" ROAD LOXAHATCHEE FL 33470</p>	<p>DAVIS TOWING 2904 EAST TAMARIND AVENUE WEST PALM BEACHFL 33407</p>
<p>ZUCCALA WRECKER SERVICE 633 INDUSTRIAL AVENUE BOYNTON BEACH FL 33426</p>	<p>JAMES JR. TOWING ATTN JAMES JR. 932 30 STREET WEST PALM BEACH FL 33407 561 842 5929 F 561 842 2171</p>