

SUBMIT BID TO:

Solid Waste Authority of Palm Beach County
 7501 North Jog Road
 West Palm Beach, Florida 33412
 Attn: PURCHASING



INVITATION TO BID

Bidder Acknowledgment

PURCHASING DEPARTMENT CONTACT:

Marina Kane
 Telephone: 561 640-4000, ext 4520

Bid Title: **Electrical Services**

Bid No.: **SWA 12-16/PF**

Bid must be received no later than 2:00 PM, JANUARY 4, 2012, at which time bids will be opened.

Bidder Name:		Fed. ID No. or SS Number:	
Mailing Address: Street:		Toll Free Telephone Number:	e-Mail Address:
City:	State	ZIP	Office Number: () FAX:
Is Vendor a Certified Minority? Yes No		Certified or Cashier's Check is attached, when required, in the amount of \$	
Agencies Certified with:		If returning as a "NO BID", state reason:	
Delivery: _____ calendar days ARO			

ANTI-COLLUSION: The signed bidder certifies that he or she has not divulged, discussed or compared his or her bid with other bidders and has not colluded with any other bidder or parties to a bid. (Note: No premiums, rebates or gratuities permitted either with, prior to, or after any delivery of material. Any such violation will result in the cancellation and/or return of materials (as applicable) and the removal from the bid lists(s).

X

Authorized Signature (Manual)

Authorized Name (Typed)

THIS FORM MUST BE COMPLETED AND RETURNED WITH YOUR BID

It is your sole responsibility to ensure that you receive every page of the bid document and that you check the Purchasing web page @ www.swa.org for any addenda to the bid document. These addenda may contain critical information that directly affects how an item should be bid. Failure to account for these addenda will most likely result in rejection of your bid submittal as non-responsive. The Authority provides this web site as a courtesy only and assumes no direct or implied responsibility for omissions which materially affect your bid submittal. Note: Responses to solicitations cannot be submitted to the Authority electronically.

GENERAL CONDITIONS, INSTRUCTIONS AND INFORMATION FOR BIDDERS

THE AUTHORITY WILL ENDEAVOR TO SEND ANY ADDENDA TO ALL PROSPECTIVE BIDDERS ON RECORD. HOWEVER, IT IS THE BIDDERS SOLE RESPONSIBILITY TO ASCERTAIN, BY CONTACTING THE AUTHORITY'S PURCHASING SERVICES NO LESS THAN FIVE (5) CALENDAR DAYS PRIOR TO THE BID OPENING DATE, WHETHER ANY ADDENDA TO THIS BID HAVE BEEN ISSUED, AND TO SUBMIT ANY AND ALL SUCH ADDENDA PROPERLY ACKNOWLEDGED WITH THE BID RESPONSE. THE AUTHORITY WILL NOT ISSUE ADDENDA, OTHER THAN A DELAY IN BID OPENING DATE, WITHIN FIVE (5) CALENDAR DAYS OF BID OPENING.

These documents constitute the complete set of specification requirements and bid forms. All bid sheets and attachments must be executed and submitted in a sealed envelope, which is provided. DO NOT INCLUDE MORE THAN ONE BID PER ENVELOPE. The face of the envelope shall contain Bidder's name, return address, the date and time of bid opening, the bid number and title. Bids not submitted on the enclosed Bid Form shall be rejected. By submitting a bid the Bidder agrees to be subject to all terms and conditions specified herein. No exceptions to the terms and conditions shall be allowed. Submittal of a bid in response to this Invitation to Bid constitutes an offer by the Bidder. Bids which do not comply with these requirements may be rejected at the option of the Authority.

- EXECUTION OF BID:** Bid must contain a manual signature, in ink, of an authorized, representative, who has the legal ability to bind the Bidder in contractual obligations. Bid must be typed or legibly printed in ink. Use of erasable ink is not permitted. All corrections made by Bidder to any part of the bid document must be initialed in ink.
- NO BID:** If not submitting a bid, please respond no later than the bid opening date and time, by returning the Acknowledgment, noting the reason in the space provided. Failure to respond 3 times in succession without justification may be cause for removal of the Bidders name from the mailing list.
- BID OPENING:** Shall be public, at the Authority's Administrative Offices located at:
 7501 North Jog Road
 West Palm Beach, Florida 33412
 on the date and at the time specified on the Invitation to Bid. The bid opening may be delayed if, at the sole discretion of the Authority, it is considered to be in the Authority's best interest. Under no circumstances shall bids delivered after the bid opening has begun be considered, such bids will be returned unopened. It is the Bidders sole responsibility to assure that his/her bid is complete and delivered at the proper time and place of the bid opening. Bids which for any reason are not so delivered will not be considered. Offers by facsimile, telegram or telephone are not acceptable. A bid may **NOT** be altered by the Bidder after opening of the bids.
- TAXES:** The Authority is exempt from Federal Excise and State Sales Taxes on direct purchases of tangible personal property. The Authority's exemption number is on the face of the purchase order. The Director of Purchasing will provide an exemption certificate to the successful Bidder. Vendors or contractors doing business with the Authority shall not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the Authority nor shall any Vendor/Contractor be authorized to use the Authority's Tax Exemption Number in securing such materials. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the Authority.
- DISCOUNTS:** Cash discounts for prompt payment shall **not** be considered in determining the lowest net cost for bid evaluation purposes.
- MISTAKES:** Bidders are expected to examine the specifications, delivery schedule, bid prices, extensions and all instructions pertaining to supplies and services. **FAILURE TO DO SO WILL BE AT BIDDER'S RISK.** In the event of extension error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Written amounts shall take precedence over numerical amounts. In the event of addition error(s), the unit price will prevail and the Bidder's total offer will be corrected accordingly. Bids having erasures or corrections must be initialed in ink by the Bidder.
- INVOICING AND PAYMENT:** Payment for any and all invoice(s) that may arise as a result of a contract or purchase order issued pursuant to this bid specification shall minimally meet the following conditions to be considered as a valid payment request:
 - A timely submission of a properly certified invoice(s), in strict accordance with the price(s) and delivery elements as stipulated in the contract or purchase order document, and be submitted to:
 Solid Waste Authority of Palm Beach County
 Attn: Accounts Payable
 7501 North Jog Road
 West Palm Beach, FL 33412
 - All invoices submitted shall consist of an original and one (1) copy; clearly reference the subject contract or purchase order number; provide a sufficient salient description to identify goods or service for which payment is requested; contain date of delivery; original or legible copy of signed delivery receipt including both manual signature and printed name of a designated Authority employee or authorized agent; be clearly marked as "partial", "complete" or "final" invoice. The Authority will accept partial deliveries.
 - The invoice shall contain the Bidder's Federal Employer Identification number.
 - The Authority's terms are "Net 30 Days" after acceptance of goods or services and receipt of an acceptable invoice as described herein. Any other terms of

payment must have been previously approved by the Authority, and appear on the contract or purchase order document to be binding upon the Authority.

8. **DELIVERY:** Unless actual date is specified (or if specified delivery cannot be met), show number of days required to make delivery after receipt of purchase order or contract in space provided. Delivery time may be a basis for making of award. Delivery shall be during the normal working hours of the user department, Monday through Friday, unless otherwise specified and incorporated into contract or purchase order document. Delivery shall be to the location specified in the bid specifications.
9. **ADDITIONAL TERMS AND CONDITIONS:** No additional terms and conditions included with the bid response shall be evaluated or considered. Any and all such additional terms and conditions shall have no force and effect, and are inapplicable to this bid if submitted either purposely through intent or design, or inadvertently appearing separately in transmittal letters, specifications, literature, price lists or warranties. It is understood and agreed that the general and/or any special conditions in these Bid Documents are the only conditions applicable to this bid and the Bidder's authorized signature on the Bid Form attests to this.
10. **INTERPRETATIONS:** All Bidders shall carefully examine the Bid Documents. Any ambiguities or inconsistencies shall be brought to the attention of the Authority in writing prior to the opening of Bids; failure to do so, on the part of the Bidder, will constitute an acceptance by the Bidder of any subsequent decision. Any questions concerning the intent, meaning and interpretations of the Bid Documents shall be requested in writing, and received by the Authority at least five (5) days prior to the Bid Opening. Inquires shall be addressed to the Director of Purchasing Services. No person is authorized to give oral interpretations of, or make oral changes to, the bid. Therefore, oral statements given before the bid opening will not be binding. Any interpretation of, or changes to, the bid will be made in the form of a written Addendum to the bid and will be furnished to all Bidders. Receipt of all addenda shall be acknowledged by the Bidders in the appropriate place on the Bid Form.
11. **DISPUTES:** Any Bidder who disputes the bid selection or contract award recommendation shall file such dispute according to the bid protest procedures. These procedures are available upon request from the Authority.
12. **CONFLICT OF INTEREST:** All Bidders must disclose with their bid the name of any officer, director, or agent who is also an employee of the Authority. Further, all Bidders must disclose the name of any Authority employee who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder's firm or any of its branches.
13. **LEGAL REQUIREMENTS:** Bidders are required to comply with all provisions of Federal, State, County and local laws and ordinances, rules and regulations, that are applicable to the items being bid. Lack of knowledge by the Bidder shall in no way be a cause for relief from responsibility, or constitute a cognizable defense against the legal effect thereof.

Preference shall be given to business with **Drug-Free Work Place (DFW)** programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the Authority for the procurement of commodities or contractual services, a bid received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

Certified Small Business Enterprise (SBE) Indicates a business entity which has been certified by the Office of Small Business Administration (SBA) of Palm Beach County. An SBE wishing to participate in the Authority procurement process may contact Purchasing Services for information and assistance.

PUBLIC ENTITY CRIMES - Pursuant to F.S. 287.133, as amended: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

14. **BID EXEMPT:** Purchases shall not include items/services available at lower prices on other public entity or State of Florida contracts. The Authority reserves the right to bid separately any item/service if deemed to be in the best interest of the Authority.
15. **AWARDS:** As the best interest of the Authority may require, at its sole discretion, the right is reserved to reject the bid of any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who is not in a position to perform properly under this award and to make award(s) by individual item, group of items, "All or None", or a combination thereof; with one or more suppliers; to reject any or all bids, or waive any minor irregularity or technicality in bids received, and may, at its sole discretion, request a re-bid. Bidders are cautioned to make no assumption until the Authority has entered into a contract or purchase order. NOTE: Bid tabulations will be furnished upon written request which includes an enclosed, self-addressed, stamped envelope. The award recommendation will be posted for review by interested parties at Purchasing Services for a period of five (5) calendar days. Failure to file a written protest to the Director of Purchasing Services within the time prescribed in the AUTHORITY'S Purchasing Manual, Section 10, shall constitute a waiver of proceedings. It is the Bidder's sole responsibility to ascertain the time of posting of the award recommendation. This may be accomplished by telephone, FAX, E-Mail or other means deemed timely by the Bidder.
16. **PROMOTIONAL PRICING:** In addition, bidder shall offer to the Authority during the contract period any item(s) offered on a "promotional" basis from the manufacturer. It will be the successful bidder's responsibility to monitor said item(s) and report any that are or will be offered at lower price.
17. **EEO STATEMENT:** The Authority is committed to assuring equal opportunity in the award of contracts, and, therefore complies with all laws prohibiting discrimination on the basis of race, color, religion, national origin, age or sex.
18. **CONTRACTUAL AGREEMENT:** The terms, conditions, and provisions in this Invitation to Bid shall be included and incorporated in any final contract or purchase order. The order of precedence will be Bid Document and response, purchase order or contract, and general law. Any and all legal action necessary to enforce a contract or purchase order will be interpreted according to the laws of Florida. The venue shall be Palm Beach County, Florida.
19. **GOVERNMENTAL RESTRICTIONS:** In the event that any governmental restrictions are imposed which would necessitate alteration of the material quality, workmanship or performance of the items offered on this bid prior to their delivery, it shall be the responsibility of the Bidder to notify the Purchasing Services at once, indicating in his/her letter the specific regulation which required an alteration, including any price adjustments occasioned thereby. The Authority reserves the right to accept such alteration or to cancel the contract or purchase order at no further expense to the Authority.

20. **PATENTS AND ROYALTIES:** The Bidder, without exemption, shall indemnify and save harmless, the Authority, its employees and/or any of its Board Members from liability of any nature or kind, including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or item manufactured by the Bidder. Further, if such a claim is made, or is pending, the Bidder may, at its option and expense, procure for the Authority the right to use, replace or modify the item to render it non-infringing. If none of the alternatives are reasonably available, the Authority agrees to return the article on request to the Bidder and receive reimbursement. If the Bidder used any design, device, or materials covered by letters, patent or copyright, it is mutually agreed and understood, without exception, that the bid prices shall include all royalties or cost arising from the use of such design, device, or materials in any way involved in the work.
21. **ADVERTISING:** In submitting a bid, Bidder agrees not to use the results therefrom as a part of any commercial advertising, without the express written approval, by the appropriate level of authority within the Authority.
22. **ASSIGNMENT:** Any purchase order or contract issued pursuant to this bid invitation and the monies which may become due hereunder are not assignable except with the prior written approval of the Authority, through Purchasing Services.
23. **COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH:** Bidder certifies that all material, equipment, services, etc., contained in his/her bid meets all applicable O.S.H.A. requirements. Bidder further certifies that, if he/she is the successful Bidder, and the material, equipment, etc., delivered is subsequently found to be defective in any applicable O.S.H.A. requirement in effect on the date of delivery, all costs necessary to comply with the requirements shall be borne by the Bidder.
24. **FACILITIES:** The Authority reserves the right to inspect the Bidder's facilities at any reasonable time, during normal working hours, with prior notice to determine that Bidder has a bone fide place of business, and is a responsible Bidder.
25. **REPRESENTATION:** A Bidder must have at the time of bid opening, a manufacturing plant in operation, or be a fully authorized agent or representative of the product bid, and capable of producing or providing the items bid, and so certify upon request.
26. **DISQUALIFICATION OF BIDDER:** More than one bid from an individual, firm, partnership, corporation, or association under the same or different names will not be considered. Reasonable grounds for believing that a Bidder is involved in more than one bid for the same work will be cause for rejection of all bids in which such Bidders are believed to be involved. Any or all bids will be rejected if there is reason to believe that collusion exists between Bidders. Bids in which the prices obviously are unbalanced will be subject to rejection. This provision is not meant to prohibit submission of alternate bids in separate sealed envelopes.
27. **ALTERNATIVES:** Unless otherwise specified, the mention of the particular manufacturer's brand name or number in the specifications does not imply that this particular product is the only one that will be considered for purchase. This reference is intended solely to designate the type or quality of merchandise that will be acceptable. Alternate offers will be considered and must include descriptive literature and/or specifications. Failure to provide descriptive literature and/or specifications with alternate offers may be cause for disqualification of the bid.

The determination as to whether any alternate product or service is or is not equal shall be made by the Solid Waste Authority and such determination shall be final and binding upon all bidders.

Although the Authority provides for the consideration of alternate bids, it reserves the right to make an award in the best interest of the Authority. Such award may not necessarily be given to the lowest bid offered.

28. **ADJUSTMENTS/CHANGES/DEVIATIONS:** No adjustments, changes or deviations shall be accepted on any item unless conditions or specifications of a bid expressly so provide. Any other adjustments, changes or deviations shall require prior written approval, and shall be binding **ONLY** if issued by the Authority's Purchasing Services. The Bidder shall bear sole responsibility for any and all costs of claims arising from any adjustments, changes or deviations not properly executed as required herein.
 29. **INDEMNIFICATION:** Contractor agrees to protect, defend, indemnify, and hold harmless the Authority, its employees and representatives, from any and all claims and liabilities including all attorney's fees and court costs, including appeals, for which the Authority, its employees and representatives, can or may be held liable as a result of injury (including death) to persons or damage to property occurring by reason of any acts or omissions of the Contractor, its employees, or agents, arising out of or connected with this Agreement. The Contractor shall not be required to indemnify the Authority or its agents, employees, or representatives, when an occurrence results solely from the wrongful acts or omissions of the Authority, or its agents, employees or representatives.
 30. **ANNUAL APPROPRIATIONS:** The Authority's obligation to pay under this contract is contingent upon annual appropriations.
 31. **PUBLIC RECORDS:** Upon award recommendation any material submitted in response to this invitation to bid will become a "public record" and shall be subject to public disclosure consistent with Chapter 119 Florida Statutes (Public Record Law). Bidders must claim the applicable exemptions to disclosure provided by law in their response to the Invitation to Bid by identifying materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary and legal. The Authority reserves the right to make any final determination of the applicability of the Public Records Law.
 32. **UNCONTROLLABLE FORCES:** Neither the AUTHORITY nor AWARDED BIDDER(S) shall be considered to be in default of this Bid/Contract/Purchase Order if delays in or failure of performance shall be due to Uncontrollable Forces, the effect of which, by the exercise of reasonable diligence, the non-performing party could not avoid. The term "Uncontrollable Forces" shall mean any event which results in the prevention or delay of performance by a party of its obligations under this Bid/Contract/Purchase Order and which is beyond the reasonable control of the nonperforming party. It includes, but is not limited to fire, flood, earthquakes, storms, lightning, epidemic, war, riot, civil disturbance, sabotage, and governmental actions. Neither party shall, however, be excused from performance if nonperformance is due to forces which are preventable, removable, or remediable and which the nonperforming party could have, with the exercise of reasonable diligence, prevented, removed or remedied with reasonable dispatch. The nonperforming party shall, within a reasonable time of being prevented or delayed from performance by an uncontrollable force, give written notice to the other party describing the circumstances and uncontrollable forces preventing continued performance of the obligations of this Bid/Contract/Purchase Order.
- NOTE: ANY AND ALL SPECIAL CONDITIONS AND SPECIFICATIONS ATTACHED HERETO WHICH VARY FROM THESE GENERAL CONDITIONS SHALL HAVE PRECEDENCE.**

SPECIAL TERMS AND CONDITIONS

ELECTRICAL SERVICES

Bid No. 12-16/PF

33 **PURPOSE**

The primary purpose of this Invitation to Bid is to establish a contract to obtain firm prices for ELECTRICAL SERVICES at the Solid Waste Authority of Palm Beach County facilities on an as needed basis in accordance with the specifications, terms and conditions stated herein.

34 **METHOD OF AWARD TO VENDOR(S) BASED ON THE TOTAL WEIGHTED HOURLY RATE**

Award of the contract will be made to the two (2) lowest priced responsive, responsible vendor(s) based on the total lowest weighted regular hourly labor rate. The vendor offering the lowest such rate shall be designated as the primary vendor and shall be given the first opportunity to perform electrical services. If the primary contractor cannot respond to a service request within the time stipulated in their bid response, the secondary vendor will be contacted to perform the required work. More than two (2) occurrences of failure to respond in a timely manner shall be deemed as a default of contract. (See Special Terms and Conditions, Item #46 "Right to Terminate").

For bid evaluation purposes, the Master Electrician hourly rate weight factor shall be 25%. The Journeyman hourly rate weight factor shall be 50%. The Apprentice hourly rate weight factor shall be 15% and the helper hourly rate weight factor shall be 10%.

The Authority reserves the unqualified right, in the Authority's sole and absolute discretion, to reject any and all bids, to waive any irregularities, or to accept the Bid which, in the Authority's judgment, will under all circumstances, best serve the public's interest.

35 **OPTION TO RENEW FOR TWO (2) ADDITIONAL YEAR(S) (With Price Adjustment)**

The initial contract prices resultant from this solicitation shall prevail for a one (1) year period from January 27, 2012 through January 26, 2013. Prior to completion of that initial term, the Authority shall have the option to renew this contract for an additional two (2) years period on a year-to-year basis. Prior to completion of each exercised contract term, the Authority may consider an adjustment to the hourly rates based upon the percentage change in the Average Hourly Earnings of Production Workers in Other Services, not seasonally adjusted, as published by the Bureau of Labor Statistics of the U.S. Department of Labor (Series ID CEU 8000000006).

It is the vendor's responsibility to request any pricing adjustment under this provision. For any adjustment to commence on the first day of any exercised option period, the vendor's request for adjustment should be submitted 30 days prior to expiration of the then current contract term. The vendor adjustment request should not be in excess of the relevant pricing index change. If no adjustment request is received from the vendor, the Authority will assume that the vendor has agreed that the optional term may be exercised without pricing adjustment. All adjustment shall

be based on the percentage change in the Index over the twelve (12) month period ending the preceding calendar quarter.

The Authority reserves the right to reject any price adjustments submitted by the vendor and/or to not exercise any otherwise available option period based on such price adjustments. Continuation of the contract beyond the initial period, and any option subsequently exercised, is an Authority prerogative, and not a right of the vendor. This prerogative will be exercised only when such continuation is clearly in the best interest of the Authority.

36 **QUALIFICATION OF BIDDERS**

This bid shall be awarded only to a responsible, responsive Bidder, qualified to provide the work specified. The Bidder shall submit the following information with Bidder's proposal.

- A. Details of the qualifications of the Bidder and individuals who will perform work, which includes Master Electrician, Journeyman, Apprentice, and Helpers.
- B. List and brief description of similar work satisfactorily completed with location, dates of contracts, names and addresses of owners.
- C. List of Bidder owned equipment and facilities available to do the work.
- D. Certifications, Licenses, Permits and Local Business Tax Receipts.
- E. Confined space training certificates and list of confined space entry equipment.

Failure to submit the above requested information with bid request may be cause for rejection of your bid. **Information previously submitted to the Authority in response to another Invitation to Bid shall not satisfy this requirement.**

37 **SUBCONTRACTING**

No subcontracting of this contract shall be allowed.

38 **INSPECTION OF FACILITIES**

It is the Bidder's responsibility to become fully informed as to the nature and extent of the work required and its relation to any other work in the area, including possible interference from other site activities. Arrangements for Bidder's inspection of facilities and/or activity schedules may be secured from Brian Fuente at 561-685-9103.

39 **BID SUBMITTAL**

One (1) manually signed original and one (1) photocopy of the bid must be sealed in one package. The bidder's name, return address, date and time of bid opening, the bid number, and title must be clearly annotated on the outside of the package. Bids not conforming to the instructions, terms and conditions provided herein may be subject to disqualification at the sole option of the Authority.

40 **CERTIFICATION**

Vendor must hold a Certificate of Competency issued by the Palm Beach County Construction Industry Licensing Board or a license issued by the State of Florida. A copy of certificate/license must be submitted with bid, and must be in the name of the Bidder shown on the Bid Proposal Page.

41 **BUSINESS TAX RECEIPTS**

In order to provide services specified in this bid, a current Local Business Tax Receipt issued in Palm Beach County is required. This business tax receipt shall be issued for the services being bid herein. A photocopy of the business tax receipt shall be submitted with bid response.

42 **LICENSES**

It shall be the responsibility of the successful Bidder to obtain any and all licenses required to complete this contractual service. A copy of these licenses shall be submitted with the Bid.

43 **METHOD OF ORDERING**

Items shall be ordered via individual purchase orders or blanket purchase orders on an "as needed" basis for the term of the contract. Invoices must be submitted against each individual purchase order or blanket purchase order release.

44 **CANCELLATION WITH CAUSE**

If either product or service does not comply with specifications as stated herein or fails to meet the Authority's performance standards, the contractor shall be given three (3) business days to correct all deficiencies. Failure to remedy such deficiencies within the time stated shall result in immediate cancellation. Cancellation in this manner may result in suspension of the Contractor from the Bidders list for a period of up to 3 years.

45 **CANCELLATION, WITHOUT CAUSE**

The Authority reserves the right to cancel this contract without cause via a thirty (30) day written notice.

46 **RIGHT TO TERMINATE**

In the event that any of the provisions of the contract are violated by the successful Bidder, the Authority shall serve written notice upon such Bidder of its intention to terminate the contract. Such notice is to state the reason(s) for such intention to terminate the contract. The liability of the Bidder for any and all such violation(s) shall not be affected by any such termination and his/her surety, if any, shall be forfeited.

47 **CODES AND REGULATIONS**

The vendor must strictly comply with all Federal, State and local building and safety codes.

48 **INVOICE INFORMATION**

Invoices submitted as a result of this Bid must contain the following information:

1. Purchase Order or Blanket Order Number.
2. Bid Number and Lot.
3. Itemized labor cost per bid rate(s), if applicable.
4. Itemized material cost per bid price, if applicable.
5. Indication of list price, discount and discounted price if applicable.
6. Safety check/Time sheet log. "Attachment A".

49 **EXPENDITURE**

No guarantee as to the dollar amount of this bid is implied or given. The estimated expenditure for fiscal year is \$120,000.00.

50 **PAYMENT**

Partial payments in the full amount of the value of items received and accepted may be requested by the submission of a properly executed invoice, with supporting documents if required. Invoice must reflect purchase order number.

51 **WARRANTY**

The successful Bidder shall fully warranty all services furnished hereunder against defect in materials and/or workmanship for a period of twelve (12) months from date of acceptance by the Authority. Should any defect in materials or workmanship, excepting ordinary wear and tear, appear during the above stated warranty period, the successful Bidder shall repair or replace same at no cost to the Authority, immediately upon written notice from the Facility Maintenance Department.

52 **PROTECTION OF PROPERTY**

The successful Bidder shall at all times guard against damage or loss to the property of the Authority or of other vendors or contractors and shall be held responsible for replacing or repairing any such loss or damage. The Authority may withhold payment or make such deductions as deemed necessary to insure reimbursement or replacement for loss or damage to property through negligence of the successful Bidder or his agents.

53 **CONTRACTOR RESPONSIBILITY**

The Bidder shall be responsible for the protection of property, in the areas in the vicinity of the project; and for the protection of his own equipment, supplies, materials and work, against any damage resulting from the elements (such as flooding, by rainstorm, wind damage, vandalism or other acts of God). Contractor shall keep on the job site at all times during its progress a competent English speaking resident superintendent, who shall not be replaced without written notice to Owner, except under extraordinary circumstances. The superintendent will be the Contractor's representative at the site and shall have authority to act on behalf of Contractor.

54 **INDEMNIFICATION**

Contractor agrees to protect, defend, indemnify, and hold harmless the Authority, its employees and representatives, from any and all claims and liabilities including all attorney's fees and court costs, including appeals, for which the Authority, its employees and representatives, can or may be held liable as a result of injury (including death) to persons or damage to property occurring by reason of any negligent acts or omissions of the Contractor, its employees, or agents, arising out of or connected with this Agreement. The Contractor shall not be required to indemnify the Authority or its agents, employees, or representatives, when an occurrence results solely from the wrongful acts or omissions of the Authority, or its agents, employees or representatives.

55 **PURCHASING AGREEMENTS WITH OTHER GOVERNMENT AGENCIES**

All Bidders submitting a response to this Invitation to Bid agree that such response also constitutes a bid to all political subdivisions under the same conditions, for the same prices and the same effective period as this bid, should the Bidder feel it is in their best interest to do so.

This agreement in no way restricts or interferes with the right of any political subdivision to rebid any or all items.

56 **AREA REPRESENTATIVE**

Bidder must indicate in space provided on the Bid Proposal Form, the name, address, and phone number of the vendor representatives who will make periodic scheduled visits to the project and who will be available upon request to resolve billing and service problems.

57 **INSURANCE REQUIRED, GENERAL, SERVICE, DELIVERY, ETC.**

The Bidder shall not commence work on any Authority Property until all insurance required as stated herein has been obtained and such insurance has been approved by the Authority.

All insurance policies shall be issued by companies authorized to do business under the laws of the State of Florida. The Bidder shall furnish certificates of insurance to the Authority's Risk Management Section prior to the commencement of services. The certificates shall clearly indicate that the Bidder has obtained insurance of the type, amount, and classification as required for strict compliance with insurance requirements as stated herein, and that no change or cancellation of the insurance shall be effective without thirty (30) days prior written notice to the Authority. Non-compliance with the foregoing requirements shall not relieve the vendor of their liability and obligations under this contract.

The Bidder shall maintain commercial liability insurance in the amount of \$1,000,000 per occurrence including products/completed operations.

The Bidder shall maintain comprehensive automobile liability insurance in the following amounts:

Bodily Injury and/or	\$ 500,000 each occurrence
Property Damage	\$ 500,000 aggregate
	or

Combined Single Limit \$ 500,000 each occurrence/aggregate

These limits are to protect the Bidder and the Authority from claims for damage, which may arise from general operations or from the ownership, use, or maintenance of owned and non-owned automobiles, including rented automobiles whether such operations be by the vendor or by anyone directly or indirectly employed by the vendor.

The Bidder shall maintain Workers Compensation insurance as per statutory requirements and Employers Liability limits no less than \$500,000 per occurrence each accident; \$500,000 policy limit disease; \$100,000 disease,- each employee.

ALL insurance other than Worker Compensation shall specifically include the Authority as an "Additional Insured".

58 **PURCHASING AGENT**

The contact person for this solicitation is Phillip Ford, Purchasing Supervisor, pford@swa.org. Bidders are advised that as of the deadline to submit Bids, all communications and correspondence concerning this Bid be in writing and addressed to Mr. Ford.

59 **DRUG FREE WORK PLACE**

Preference shall be given to businesses with Drug Free Work Place Programs. Whenever two or more firms are equal with respect to price, quality and services, preference shall be given in the award process to firms that certify their Drug Free Workplace program. Certification is to be provided on SWA'S Drug Free Workplace form included.

60 **LOCAL PREFERENCE QUALIFICATION**

In order to qualify for Local Preference, the firm must have had its headquarters or branch office located within Palm Beach County for a minimum of one (1) year. The firm must have been incorporated or legally begun business, being fully licensed, at least one (1) year prior to the issuance of the solicitation. A valid Business Tax Receipt issued by the Palm Beach County Tax Collector is required and will be used to verify that the proposer had a permanent place of business one year prior to the issuance of the solicitation. Please note that in order to receive a local preference, the name and address on the Business Tax Receipt must be the same name and address that is included in the submittal to the Authority, and that the attached Business Tax Receipt must accompany the Bid at the time of Bid submission. Copies of licensure, leases of office space (or proof of ownership of office site) may be required by Authority staff as proof of compliance. The firm's office must be of a permanent nature not temporary or transient (i.e., mobile homes shall be without wheels and permanently affixed to the land). The firm's office shall be fully staffed with personnel including at least one of those assigned to the Authority's projects, office furniture, office equipment, and, if applicable, professional equipment/computers as required by the type of work to be performed. A site visit by Authority staff may be required to confirm local presence. The firm will be required to maintain said office, or other Authority approved offices, for the entire term of the contract. Failure to submit this information will cause the firm not to be qualified under this Section to receive a local preference. The Authority may require a firm to provide additional information for clarification purposes at any time prior to the award of the contract.

61 **PREFERENCE APPLICATIONS**

A Bidder who meets the qualifications for Local Preference and whose Bid is within 5% of the low Bidder who does not meet those qualifications, may be granted an opportunity to offer a best and final Bid along with the low Bidder and any other Bidder(s) whose Bid amount is equal to or less than the highest local Bidder within 5% of the low Bid. Contract will be awarded to the lowest best and final Bid; in case of a tie for the lowest best and final Bid the contract will be awarded to the lowest best and final Bid offered by the local Bidder. Ties between local Bidders will be determined by a coin toss.

62 **CONE OF SILENCE**

Bidders are advised that a Cone of Silence that prohibits any communication, except for written correspondence, regarding a particular request for proposal, request for qualification, Bid, or any other competitive solicitation between Bidders or any person representing the Bidders and any member of the Solid Waste Authority Governing Board, their staff, any Authority employee authorized to act on behalf of the Authority to award the contract under this Bid, or any member of the selection committee authorized to evaluate the Bids.

The Cone of Silence shall be in effect as of the deadline to submit Bids even if Bid is withdrawn or is otherwise eliminated from consideration consistent with the procedures as outlined in this Bid. The Cone of Silence shall remain in effect until the Governing Board, or Authority staff, if authorized to act on behalf of the Board, awards or approves the contract, rejects all Bids or otherwise takes action which ends the solicitation process.

The provisions of this article shall not apply to oral communications at any public proceeding, including pre-Bid conference, oral presentations before selection committees, and contract negotiations during any public meetings, presentations made to the Board and protest hearings. Further, the Cone of Silence shall not apply to contract negotiations between Authority employees and the intended awardees, any dispute resolution process following the filing of a protest between the person filing the protest and any Authority employee, or any written correspondence at any time with any Authority employee, Board member or Advisory board member, or selection committee member, unless specifically prohibited by the applicable competitive solicitation process.

The Governing Board by means of action taken at any properly noticed Governing Board meeting may invoke the cone of silence earlier than the time specified in this section for any procurement.

63 **OFFICE OF THE INSPECTOR GENERAL**

Palm Beach County has established the Office of the Inspector General, Ordinance (OIG) No. 2009-049 which is authorized and empowered to review past, present and proposed county contracts, transactions, accounts and records. The Solid Waste Authority (Authority) has entered into an Interlocal Agreement (ILA) for Inspector General Services. This agreement provides for the Inspector General to provide services to the Authority in accordance with the authority, functions and powers set out in the Palm Beach County Office of Inspector General Ordinance. All parties doing business with the Authority and receiving Authority funds shall fully cooperate

with the Inspector General including providing access to records relating to this Agreement. The Inspector General has the power to subpoena witnesses, administer oaths, require the production of records, and audit, investigate, monitor, and inspect the activities of the Contractor, its officers, agents, employees, and lobbyists in order to ensure compliance with contract specifications and detect corruption and fraud. Failure to cooperate with the Inspector General or interference or impeding any investigation shall be in violation of Ordinance 2009-049, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

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TECHNICAL SPECIFICATIONS

ELECTRICAL SERVICES

Bid No. 12-16/PF

Purpose

The purpose of this specification is to describe the work required for **ELECTRICAL SERVICES** at the Solid Waste Authority of Palm Beach County facilities.

Description of Work

The work shall include, but not necessarily be limited to the following:

1. Repairs and maintenance to 120, 240 and 480 volt electrical systems, including initial wiring and conduit placement and repairs to existing wiring.
2. Testing circuit breakers.
3. Repairs to electrical pumps.
4. Repairs to electrical timers.
5. Repairs to lighting systems.
6. All other repairs and maintenance to low voltage electrical systems.
7. New installations, material and labor at any designated SWA site.

Performance

All work shall be performed on a time and material basis when and as directed by authorized personnel of the Solid Waste Authority. The Authority requires a verbal estimate prior to beginning any service work and a written estimate prior to beginning any job with a total cost in excess of \$10,000.00. **Written or verbal estimate shall be provided within 24 hours or one (1) working day.** Written estimates will be broken down by labor hours and material or equipment cost and are required to be submitted on "Attachment B" Job Estimate Form.

1. Hourly rates for personnel shall commence upon arrival at site. No travel time shall be reimbursed by the Authority.
2. Some materials may be furnished by the Authority. All other materials will be furnished by contractor on the basis of actual cost plus a markup as bid. Supporting cost documentation must be supplied with the invoice for material cost for reimbursement by the Authority. Such materials shall become the property of the Authority.
3. The Authority will pay up to the one (1) hour rate for each requested estimate and/or service call when the actual time spent on the call is less than one (1) hour.

Bidder (Company) _____ Signature _____
SWA 12-16/PF

4. Contractor's staff upon arrival at SWA facility shall have the site supervisor or designee initial acknowledgement of arrival time and shall have supervisor or designee sign acknowledgement of departing time on "Attachment A" Safety Check/Time Sheet log.

Response Time

Contractor shall provide hourly rates for each of the following response times:

1. **Routine Service:** Whenever normal operations of an Authority site are not effected. Work to be accomplished during normal hours (7:00 AM through 5:00 PM, Monday through Friday). **Response time to be within 24 hours of request.**
2. **Emergency Service:** Whenever lives and/or property are at risk or the normal operation of an Authority site are affected. **Response time is to be within 1 1/2 hours of request, 24 hours a day, 7 days a week.** Emergency labor rates shall be 1 1/2 times routine service rates. Valid (up-to-date) phone contact numbers and/or pager numbers must be provided to insure easy contact with Contractor on a 24-hour basis.
3. **Premium/Holidays:** Work to be accomplished after the Authority's normal business hours on Saturdays, Sundays and Holidays. **(Response time to be within six (6) hours of request.)** Holiday rates go into effect on the holidays observed by the Authority. Currently these holidays are honored by the Authority: New Year's Day, Martin Luther King's Birthday, President's Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving & Day after, Christmas Day & Day before or after.

Equipment

Contractor shall provide a complete list and description of all owned equipment available to provide the required service at no additional cost to the Authority. The only exception to this provision shall be the hourly rates for the 50' Bucket truck and the Auger truck.

The Authority may at their discretion provide the contractor with any materials or specialized equipment as needed.

Service Procedure

Requests for service will be coordinated through the Authority's Facilities Maintenance Department. A written estimate must be submitted for each project with estimated cost in excess of \$10,000.00.

Safety

The bidder shall be solely and completely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. The bidder is solely responsible for the training of all their employees on all safety issues as required by OSHA regulations. The

Bidder (Company) _____ Signature _____
SWA 12-16/PF

bidder shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent injury to, all his/her employees and the Authority's employees on the work site and other persons including but not limited to, the general public and other Authority contracted vendors. Also, Contractor shall at all time comply with OSHA regulations including appropriate confined space procedures. **Currently, electrical vaults and other structures are designated Permit Required Confined Spaces.**

No Guarantee of Amount of Work

The bidder should fully understand that the Authority does not, hereunder, contract to do any specific amount of work during the contract period. The Authority reserves the right to modify or terminate repair or installation schedules at their discretion.

Character of Workmen and Equipment

All equipment and workmen provided by the contractor for the work hereunder, shall be the best available for the kind of work being performed. Any person employed by the contractor whom the Authority may deem temporarily or permanently incompetent or unfit to perform the work, shall under written instruction of the Authority be removed from the job, and such person shall not again be employed on the work. Failure by the contractor to provide adequate equipment may result in annulment of this contract as herein provided.

Labor Rates

The hourly labor rates shall include all costs associated with the performance of the services specified except Contractor's actual cost of materials and rental equipment. Hourly rates shall include direct labor, overhead, profit, supervision, insurance, usage of contractor owned equipment and all other associated cost, excluding exceptions shown on BMF -1.

Productive Hours

Man-hours paid under this contract shall be only productive hours at the job site. Time spent for transportation of workers and subcontractor, delivery and movement of materials, tools and equipment, except rental equipment, shall not be chargeable directly, but shall be part of overhead. Overhead cost shall be included in the fixed labor rates.

Materials and Equipment

The Authority shall reimburse Contractor for Contractor's actual cost of materials and rental equipment plus a mark-up not to exceed 5% of the Contractor's actual cost. Documentation of such cost, such as copies of invoices or other valid documentation for the materials and rental of equipment, shall be furnished with the invoice to the Authority. In cases where the Contractor manufactures his or her own materials, he or she will charge the Authority a price no higher than he or she charges his or her most favored customer. The Authority reserves the right to request verification.

Bidder (Company) _____ Signature _____
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*Expenses for special rental equipment needed to complete a job are subject to the Authority's approval. The Authority will negotiate reasonable charges for such expenses with Contractor at the time of written estimate for the project.

The Authority may, at its discretion, provide the Contractor with any materials.

Facilities Description

The Authority's facilities consist primarily of, but not limited to, the following:

1. Administration Building located at 7501 North Jog Road, West Palm Beach, FL 33412
2. Maintenance Building located at 6255 North Jog Road, West Palm Beach, FL 33412
3. Resource Recovery Plant Scale house located at 6895 North Jog Road, West Palm Beach, FL 33412
4. North County Disposal Site Landfill Scale House located at 6330 North Jog Road, West Palm Beach, FL 33412
5. Utility Plant located at 6329 North Jog Road, West Palm Beach, FL 33412
6. Household Hazardous Waste Facility located at 6161 North Jog Road, West Palm Beach, FL 33412
7. South County Transfer Station and Scale House located at 1901 SW 4 Avenue, Delray Beach, FL 33444
8. South West County Transfer Station, Scalehouse, HHW and Equipment Maintenance Bldg. located at 13400 South State Road 7, Delray Beach, FL 33446
9. Central County Transfer Station and Scale House located at 1810, Lantana Road, Lantana, FL 33462
10. North County Transfer Station and Scale House located at 14185 North Military Trail, Jupiter, FL 33458
11. West Central Transfer Station and Scale House located at 9743 Process Drive, Royal Palm Beach, FL 33411
12. Facilities located at Lantana Landfill, 9011 West Lantana Road, Lantana, FL 33467
13. Belle Glade Transfer Station located at 1701 State Road 15, Belle Glade, FL, 33430
14. Various Buildings and Office Trailers operated by The Authority throughout Palm Beach County.
15. Compost Facility located at 5890 and 5920 North Jog Road, West Palm Beach, FL 33412
16. Commercial Materials Recycling Facility 5860 45th street, West Palm Beach, FL 33412

Bidder (Company) _____ Signature _____
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17. Visitor Center, 6501 North Jog Road, West Palm Beach, FL 33412
18. Recycling Warehouse, 9401 Process Drive, Royal Palm Beach, FL 33411
19. Facility/Utility Department located at 6527 N. Jog Road, West Palm Beach, FL 33412

Laws to be Observed

In the prosecution of this contract, the contractor shall exercise care to see that all Federal, State, County and Municipal laws, ordinances or regulations are observed, both by himself and his/her direct or indirect employees. He shall take reasonable care at all times to insure that proper protection of personnel involved is provided.

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Bidder (Company) _____ Signature _____
SWA 12-16/PF

BID PROPOSAL FORM

ELECTRICAL SERVICES

Bid No. 12-16/PF

THE UNDERSIGNED BIDDER, having familiarized himself with the specifications in the Invitation to Bid, and all laws, regulations and other factors affecting performance of the work, and having satisfied himself of the expense and difficulties attended in the performance of a contract.

HEREBY PROPOSES AND AGREES, in this **BID No. 12-16/PF**, that the Bidder hereby accepts all terms and conditions as stated herein, and shall enter into a Contract to perform for the following price.

<u>Lot 1</u>	<u>Job Classification</u>	<u>Normal Rate/ Hour</u>		<u>weight factor of price</u>		<u>Evaluated Price</u>
A	Master Electrician with tools	\$ _____	X	.25	=	\$ _____
B	Journeyman (to include fully equipped service truck with tools)	\$ _____	X	.50	=	\$ _____
C	Apprentice with tools	\$ _____	X	.15	=	\$ _____
D	Helper	\$ _____	X	.10	=	\$ _____
TOTAL weighted price for Lot 1 (A – D inclusive)						\$ _____

Additional information: LOTS 2-7 SHALL NOT BE CONSIDERED FOR AWARD PURPOSES.

<u>Lot 2</u>	<u>Job Classification</u>	<u>Emergency Rate/ Hour</u>
A	Master Electrician with tools	\$ _____
B	Journeyman (to include fully equipped service truck with tools)	\$ _____
C	Apprentice with tools	\$ _____
D	Helper	\$ _____

Bidder(Company) _____ Signature _____
SWA 12-16/PF BFM-1

<u>Lot 3</u>	<u>Job Classification</u>	<u>Premium Holidays Rate/ Hour</u>
A	Master Electrician with tools	\$ _____
B	Journeyman (to include fully equipped service truck with tools)	\$ _____
C	Apprentice with tools	\$ _____
D	Helper	\$ _____

Not to exceed 5% of Contractor's Cost:

Lot 4 Markup for Materials - (Documentation shall be supplied by vendor prior to release for payment for material costs). Cost Plus % _____ %

Lot 5 Markup for Rental Equipment - (Documentation shall be supplied by vendor prior to release for payment for rental equipment). Cost Plus % _____ %

Hourly Rate

Lot 6 50 ' Bucket truck with operator / owned or rented \$ _____

Lot 7 Auger truck with operator / owned or rented \$ _____

COMPLY
YES NO EXPLAIN

Normal Service: Within 24 hours of request
(Shall be defined as Monday-Friday 7:00 AM thru 5:00 PM) _____

Emergency Service
(Shall be defined as work to be accomplished after the Authority's normal business hours Monday-Friday 7:00 AM-5:00 PM or for Emergency service request as specified on Page TEC-2. Shall be 1 1/2 times normal rates.) _____

Premium/Holidays

(Shall be defined as work to be accomplished after the Authority's normal business hours on Saturdays, Sunday and Holidays.) _____

Was Visual Inspection made, per Term and Condition #38 page STC-2? Yes _____ No _____

Are license information and copies of licenses included? Yes _____ No _____

Is Qualification of Bidders information included per Term and Bidder(Company) _____ Signature _____

Condition #36 page STC-2?

Yes _____ No _____

Is the Drug-Free Workplace Form attached?

Yes _____ No _____

Is the Conditions for Emergency/Hurricane or Disaster form attached?

Yes _____ No _____

AREA REPRESENTATIVE:

Name (Printed):		Office FAX:
Title:		Office Phone:
Address:		Cell Phone:
		E-Mail:

LICENSE INFORMATION:

Qualifying Agent (s):		
Classifications:		
Certifications:		

Bidder understands that the Authority reserves the right to reject all Bids and to waive any informality in bidding. The Bidder agrees that this Bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids, prior to award.

Payment Terms: Net 30 days

By (Signature):		Date:
Name (Printed):		Title:
Company Name:		
Address:		
Contact Information:	FAX:	Office:
	Cell/Mobile:	E-Mail:

SAVINGS

(For internal information purposes only. Not a factor in award of this contract)

Bidder is required to furnish the percent (%) savings in prices offered in this bid compared to prices that would be paid by the purchaser without benefit of a contract resulting from this bid.

BID PRICES OFFERED AVERAGE _____% LOWER THAN:

 (CIRCLE ONE OF THE FOLLOWING NUMBERS)

1. Price that would be obtained without benefit of a contract resulting from this bid.
2. Manufacturer's current wholesale price list.
3. Other (specify) _____

SMALL BUSINESS ENTERPRISE

(For internal information purposes only. Not a factor in award of this contract except in the event of a tie bid as prescribed in the Authority's Purchasing Manual, Section 7.2, Tie Bid Preference)

If you are a small owned business please complete the following. This information will assist us in identifying your minority and/or women owned business in our database.

This form is not intended to certify your firm.

ETHNIC GROUP STATUS: Specify the ethnic group and percentage of ownership of the person(s) who owns and controls (management & operational) 51% or more of the firm.

African-American	Male	_____%	Asian-American	Male	_____%
	Female	_____%		Female	_____%
Hispanic-American	Male	_____%	Native-American	Male	_____%
	Female	_____%		Female	_____%
Caucasian-Female		_____%			

DEFINITIONS:

African-American: any black individual of the racial groups of Africa; **Asian-American:** persons whose origins are from Japan, China, the Philippines, Vietnam, Korea, Samoa, Guam, the U.S. Trust Territories of the Pacific, Northern Marianas, Laos, Cambodia, Taiwan, India, Pakistan, and Bangladesh; **Hispanic-American:** persons of Spanish or Portuguese culture including Mexico, South America, Central America, or the Caribbean Islands; **Native-American:** persons having origins in any of the original peoples of North America; **Caucasian Female:** women that are not included in the above categories.

Please circle: Are you currently certified as a SBE vendor with a government entity? Y N

With what agency(s) _____

(If yes, attach a copy of certification certificate with your response with this bid/quotation.)

Comments: _____

Bidder(Company) _____ Signature _____



Safety Check/Time Sheet One for Each Employee

Solid Waste Authority

SWA Location: _____

Date		Company/Employee Names	Task	IN (AM/PM)	SWA Initial	Out (AM/PM)	Hours	SWA Authorized Signature
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Sunday								

FAILURE TO HAVE THIS LOG SIGNED BY AUTHORIZED SWA STAFF SHALL FORFEIT PAYMENT. A COPY OF THIS LOG SHALL ACCOMPANY PAYMENT INVOICE.

JOB ESTIMATE FORM

SOLID WASTE AUTHORITY

**A copy of this completed form must accompany all proposals for work to be performed under
SWA Bid No. 12-16/PF**

Description of Work: (attach additional sheets if needed) _____

DATE: _____ **Purchase Order or Blanket Purchase Order Number:** _____

Locations: Check (✖) one or write in Location

- | | | |
|---|--|---|
| <input type="checkbox"/> NCRRRF Scalehouse | <input type="checkbox"/> Utilities Plant | <input type="checkbox"/> Belle Glade Landfill |
| <input type="checkbox"/> South County (Delray) T/S | <input type="checkbox"/> South County T/S Scalehouse | <input type="checkbox"/> Pahokee Landfill |
| <input type="checkbox"/> South West County (Delray) T/S | <input type="checkbox"/> South West County (Delray)T/S Scalehouse & HHW Bldg | |
| <input type="checkbox"/> North County Landfill | <input type="checkbox"/> North County Landfill Scalehouse | <input type="checkbox"/> Cross State Landfill |
| <input type="checkbox"/> Central County (Lantana) T/S | <input type="checkbox"/> Central County T/S Scalehouse | <input type="checkbox"/> Dyer Landfill |
| <input type="checkbox"/> North County (Jupiter)T/S | <input type="checkbox"/> North County T/S Scalehouse | <input type="checkbox"/> Lantana Landfill |
| <input type="checkbox"/> West Central County (RPB)T/S | <input type="checkbox"/> West Central County T/S Scalehouse | <input type="checkbox"/> Compost Facility |
| <input type="checkbox"/> West County (Belle Glade) T/S | <input type="checkbox"/> Administration Building | <input type="checkbox"/> Silver Star Building |
| <input type="checkbox"/> Hazardous Waste Facility | <input type="checkbox"/> Maintenance Building | <input type="checkbox"/> Other: _____ |

LABOR COST CLASSIFICATION OF EMPLOYEE PERFORMING WORK (i. e. Journeyman, Apprentice, Helper)

CLASSIFICATION OF EMPLOYEE	RATE	HOURS	LABOR COST
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL LABOR COST			_____

Material Cost Breakdown used in above work: (attached additional sheets if needed) _____

Subcontractors proposed with estimated dollar expiration: (provide copy of subcontractor's estimate) _____